

December 7, 2008

This is a semester end report on the work of the building committee. Please do not post comments to the email lists- I have established a PBWIKI where comments should be left. (That will help us organize the comments that are made). You will note that there are some recommendations in this report, so they may await action by the faculty or Dean Romero. The wiki is <http://lawbuilding.pbwiki.com/FrontPage>

Each of us can help reduce our energy and environmental impact by turning off lights, reducing printing, and similar measures. There is a great deal of enthusiasm here about improving our environment at the law school. Please send the committee any further ideas about how to do so on the web page (and help me structure it better- this is an experiment to use a WIKI).

Happy winter break, Denise Fort

SECURITY ISSUES

The Law School building is open to students and the general public for many hours a day. Computers and other equipment have been stolen from the building, along with purses and other personal property. Further, some people who work in the building at night and on weekends are apprehensive about their personal safety, both in their offices, the restrooms and in the parking lot.

The building is heavily used by students and others who are working after normal business hours. Many institutions have security guards who check people in after hours or they utilize electronic key systems.

Here are our recommendations for administrative action. Further, we recommend that the Dean inform the President and appropriate UNM officials of concerns about the law building that were compiled in a report by a UNM Industrial Security Manager on October 4, 2007. The report highlights areas of concerns and provides recommendations. These recommendations should be acted upon by the University.

- 1) The library staff has prepared a plan to lock the classrooms where IT equipment is used, but will provide access to students and community groups through the front desk. (See, separate report from Carol Parker and IT committee).
- 2) We recommend that the School install key card locks on one of several doors into the facility. There would be a relatively small cost for the installation of a key lock:

Admin door (between Admin suite and Dean's conference room): \$3,842

Hart entry fire door: \$3,208

Clinic outside entry door: \$6,300

Cyndi Johnson notes that we have the capacity to add up to 6 doors on our current controller. The cards run around \$5/student.

- 3) Library Hours: The current policy is that the building is open to the public when the law library is open, to provide library access to the general public. We could consider closing the library at 9 rather than 11 on weekdays and locking the building at that time. Students who were present could stay until 11. This would increase personal safety in the building. Students still could arrive before 9 PM to use the library and the building.

ENERGY AND ENVIRONMENTAL ISSUES

1) Paper Use. We do not use recycled paper. The President of the University has committed the school to greater efforts at sustainability and a directive on recycled paper and other aspects of environmentally conscious purchasing may be forthcoming. The difference in cost per case of paper (we use 40 cases per month!) is \$48.90 instead of \$32.50 per case.

2) Paper Use. As most faculty know, students are limited in the amount that they can print on the law printers, although these limits do not apply to the WEST and LEXIS printers.

Faculty and staff use is tracked but not limited. Here are some data on our use:

18 faculty members have printed more than 1,000 pages since Aug 5, when we reset the counter. One faculty member printed 5,215 pages so far this year, while another printed 4,362. There are 4 faculty members who printed between 3-4,000, 3 who printed between 2-3,000, and the rest were between 1-2000. In looking at the detailed info, the highest users had jobs that were large (over 100 pages) with multiple copies (20, 50, etc). One person printed a 1,929 page document twice.

One staff member printed 5,560 pages, one printed 4,283 pages, one printed 3,303 pages, and 10 who printed over 1,000 but fewer than 2,000 pages.

While it may be necessary to do so much printing, we should use the copy shop for multiple copies; it is much cheaper than the use of the printers. Perhaps we can share tips about how to avoid making printed copies of materials and help lessen the costs to the school. We can save some paper by omitting the cover sheet that identifies the person whose document is being printed, but this will require cooperation in identifying documents in the printer room.

3) Energy Use. The University is committed to reducing energy use, although we have yet to see the fruits of these efforts in this building. The situation is somewhat complicated: the cleaning staff comes in later at night and may leave lights on. The security staff also may turn lights on. Finally, as we've noted, we have some areas where there is abundant natural lighting, but unknown persons turn on additional artificial lighting.

We have been assigned another energy coordinator (the last one left early in the fall) and hope that we can play our part in reducing wasteful use of energy. Jim Ochoa Off 277-8996; cell 934-6581. James Edward Ochoa [<mailto:jimochoa@unm.edu>]

I have requested that he investigate turning off the unnecessary lights in the hallway to the Hart Wing and in the front entrance area. He will let us know about that. I also have recommended that he request that the University install light sensors in all other areas and he will pass that recommendation on to the Physical Plant.